

## **Portal: Status bar displays "Done" instead of correct message**

### **Description:**

When I perform an action in a Lawson application form in the Lawson Portal, the status bar in my browser window does not display the correct message, or the message flashes so quickly that I cannot read it. For example, the status bar displays "Done" instead of "Add complete" or "Change complete." How do I resolve this issue?

### **Resolution:**

The resolution is to add HRIS / YES to your trusted site. Please complete the following steps or contact your IT Department to assist you.

- 1) In Internet Explorer, click the **Tools** menu
- 2) Click on **Internet Options**
- 3) Click the **Security tab**
- 4) Click the **Trusted Sites** icon
- 5) Click the **Sites** button
- 6) Enter the following address in the field "add this website to the zone":  
<https://portal.hris.azdoa.gov>
- 7) Click **Add**
- 8) Click the **Close** button
- 9) Click **OK**

Once these steps are completed, close your Internet Browser and open another session. You will now be able to view messages while navigating in HRIS & YES. Please contact the HRIS Help Desk if you need further assistance.