

HRIS System Availability Schedule

The following schedule will provide the standard HRIS system availability. When situations occur outside of this schedule, please watch the HRIS website for critical availability notices.

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| Normal System Availability | HRIS is available for entry Monday - Saturday from 6:00 A.M. - 6:00 P.M. The Manual Payment Screen is available for entry Monday - Friday from 6:00 A.M. - 2:00 P.M., and Saturday from 6:00 A.M. - 6:00 P.M. All other hours, HRIS is available in view-mode only. |
| Sunday System Availability | HRIS is available for entry 7:00 A.M. - 6:00 P.M. The Manual Payment Screen is available for entry from 7:00 A.M. - 6:00 P.M. All other hours, HRIS is available in view-mode only. |
| HRIS State of Arizona Compute Tuesday Schedule | HRIS is available on Compute Tuesday from 6:00 A.M. - 2:00 P.M. The Manual Payment Screen is available for entry on Compute Tuesday from 6:00 A.M. - 10:00 A.M. All other hours, HRIS is available in view-mode only. |
| Special Saturday Maintenance | Every Saturday, HRIS will be unavailable from 6:00 P.M. Saturday - 7:00 A.M. Sunday for scheduled maintenance. |