

CREATING AND ASSIGNING COURSE NUMBERS

- If a course is imported into HRIS from an agency's current automated record keeping system, the agency's two alpha character agency designation will be added to the front of the course number during the import process.
- The HRIS course numbering system will use the same prefix structure as the State's college and university system. If an appropriate prefix is not indicated below, one may be located in an Arizona public college or university catalog. If the Arizona public higher educational institutions use different prefixes to represent the same subject, the prefix should be selected from institutions in this order: Maricopa Community College System, Arizona State University, University of Arizona, and Northern Arizona University.
- For HRIS purposes, course numbers cannot exceed 10 characters.

- When a new training course is created by an agency or by the Arizona Learning Center (AzLC) staff it will be assigned an ID number by AzLC according to the following course numbering system:

0001-0999 Remedial	
1000-1999 Basic level A Curriculum	<u>If established for credit would fit in:</u>
2000-2999 Basic level B Curriculum	←High School level
3000-3999 Intermediate level A Curriculum	←Community College level
4000-4999 Intermediate level B Curriculum	←Upper Division College level
5000-5999 Advanced level A Curriculum	←Post Graduate level
6000-6999 Advanced level B Curriculum	

Color key:

The color of the text in the following chart identifies the source Arizona educational institution for the course prefix. If other Arizona institutions use the same course prefix, those institutions are indicated by the color of the check mark.

For example: "FIN Finance ✓✓✓" is a prefix used by AZ Community Colleges, ASU, U of A, and NAU; "AES Aerospace" is a prefix used only by AZ Community Colleges; "AS Aerospace" is a prefix used only by NAU.

Az Community Colleges ✓

ASU ✓

UA ✓

NAU ✓

ACC	Accounting ✓✓
AJS	Administration of Justice
ASC	Administrative Support
AAA	Advancing Academic achievements (study skills, career planning)
ADA	Advertising
AET	Aeronautical Engineering Technology
AS	Aerospace
AME	Aerospace and Mechanical Engineering
AES	Aerospace Studies
AGB	Agribusiness ✓
AREC	Agricultural and Resource Economics
AGL	Agricultural Landscape

AGS	Agricultural Science
ASM	Agricultural System Management
ABE	Agriculture and Biosystems Engineering

Az Community Colleges✓

ASU✓

UA✓

NAU✓

AIS	American Indian Studies
ASE	Analysis and Systems
ANES	Anesthesiology
ANH	Animal Health
ANS	Animal Science✓
ASB	Anthropology ✓ (or ASM) ✓
AAD	Architectural Administration and Management
ADE	Architectural Design and Technology
ATE	Architectural Technology
ARL	Arid Lands Resource Sciences
ART	ART
ADP	Assembly Production
AST	Astronomy✓✓
ATMO	Atmospheric Sciences
APT	Automotive Performance Technology
AUT	Automotive Technology
AVS	Aviation Science
AVM	Aviation Technology
BHS	Behavioral Health Services Technology
BCH	Biochemistry
BIO	Biology✓
BME	Biomedical Engineering
BLT	Building Safety and Construction Technology
BPC	Business Personal Computers
BTO	Business Technology for the Office
BUS	Business✓
CBIO	Cancer Biology
CWE	Career Work Experience
CRP	Carpentry
CBA	Cell Biology and Anatomy
CHD	Chemical Dependency
CHE	Chemical Engineering
CHM	Chemistry✓✓
CCS	Chicana and Chicano Studies✓
CDE	Child Development✓
CFS	Child/Family Studies
CNT	Cisco Networking Studies

CEE	Civil and Environmental Engineering
CET	Civil Engineering Technology ✓
CGP	Communication Graphics

Az Community Colleges✓

ASU✓

UA✓

NAU✓

COM	Communications✓✓
CDE	Community Development Education
CHA	Community Health Advocate
CAD	Computer Aided Design/Drafting
CET	Computer Engineering Technology
CIS	Computer Information Systems✓✓
CSE	Computer Science and Engineering✓
CSC	Computer Science✓
CSA	Computer Software Applications
CON	Construction
CM	Construction Management
COT	Correctional Officer Training
CPD	Counseling and Personal Development
CED	Counselor Education
CPY	Counselor Education
CRT	Court Reporting
CSS	Court Support Services
COV	Covey
CJ	Criminal Justice
CRE	Critical Reading
CUA	Custodial Development
DAE	Dental Assisting
DHE	Dental Hygiene
DLT	Dental Laboratory Technology
DSC	Design
DIE	Diesel/Heavy Equipment Technology
DCP	Direct Care Provider
UAP	Disabilities and Technology
DFT	Drafting Technology
ECH	Early Childhood Education
ECOL	Ecology and Evolutionary Biology
ECN	Economics✓
EDU	Education
ECI	Education, Curriculum and Instruction
ESE	Education, Special Education
EDA	Educational Administration and Supervision

EDF	Educational Foundations
EDL	Educational Leadership ✓
EDP	Educational Psychology

Az Community Colleges✓

ASU✓

UA✓

NAU✓

EDR	Educational Research
EDT	Educational Technology
ECE	Electrical and Computer Engineering✓
EEE	Electrical Engineering
EM	Electronic Media✓
ELE	Electronics
ELT	Electronics Apprenticeship Training
EET	Electronics Engineering Technology
EMT	Emergency Medical Technology
ENGR	Engineering and Mines
EM	Engineering Mechanics✓
ECE	Engineering Science✓
ESL	English as a Second Language
ENG	English✓✓✓
ENTO	Entomology
EPS	Entrepreneurial Studies
EPD	Environmental Design and Planning
ERS	Environmental Resources
ETM	Environmental Technology Management
ENV	Environmental Technology✓
EPI	Epidemiology
EQS	Equine Studies
ETL	Excellence/Teaching/Learning
EED	Experiential Education
FCM	Family and Community Medicine
FCSC	Family and Consumer Sciences
FAS	Family Studies
FIN	Finance✓✓✓
FSC	Fire Science Technology
FSM	Fire Service Management
FSA	Fire Services Administration
FON	Food and Nutrition
FSN	Food Science and Nutrition
FOR	Forestry
FPC	Foundations for Personal Change
FUS	Future Studies

GBS	General Business
GEB	General Business
EGR	General Engineering

Az Community Colleges✓

ASU✓

UA✓

NAU✓

GTC	General Technology
GENE	Genetics
GGR	Geography
GEOG	Geography and Regional Development
GCU	Geography Cultural✓
GPH	Geography Physical✓
GEN	Geological Engineering
GLG	Geology✓✓
GEOS	Geosciences
GRN	Gerontology✓✓
GC	Global Change
GIT	Graphic Information Technology
GRA	Graphics and Image Technology✓
HCR	Health Care Related✓
HCE	Health Continuing Education
HCC	Health Core Curriculum
HED	Health Education
HEP	Health Education and Promotion
HIT	Health Information Technology
HP	Health Promotion
HLR	Health Related
HES	Health Science
HAS	Health Services Administration
HEC	Home Economics
HOS	Hospitality
HA	Hospitality Administration
HDE	Human Development Education
HWR	Hydrology and Water Resources
IND	Industrial Design
IEE	Industrial Engineering
ITM	Industrial Technology Management
IRLS	Information Resources and Library Science
INSC	Insect Science
FS	Institutional Food Service
IGS	Integrated Studies
INT	Interior Design✓

IBS	International Business✓
ITP	Interpreter Training
IWA	Iron working Apprenticeship

Az Community Colleges✓

ASU✓

UA✓

NAU✓

JLS	Journalism
JRN	Journalism✓
JUD	Judicial Studies
JAS	Justice Agency Support
JUS	Justice Studies
PLA	Landscape Architecture
LTP	Landscape Technician
LAN	Language
LRC	Language, Reading and Culture
LEN	Law Enforcement Related Instruction
LAW	Law✓
LAS	Legal Assisting
LSV	Legal Secretary
LBS	Library Science
LIB	Library Skills
LBT	Library Technology
LING	Linguistics
MTA	Machine Tool Apprentice
MAC	Machine Tool Technology
MNT	Maintenance Technology
MAP	Management and Policy
MIS	Management Information Systems
MGT	Management✓✓
MET	Manufacturing Technology✓
MKT	Marketing✓
MCO	Mass Communication✓
MRE	Material Reclamation
MSE	Materials Science and Engineering✓
MAT	Mathematics✓✓
MAE	Mechanical and Aerospace Engineering
ME	Mechanical Engineering
MAR	Media Arts
MEC	Media Communication
MEDT	Medical Technology
MEDI	Medicine
MER	Merchandising

MBIM	Microbiology and Immunology
MIC	Microbiology ✓
UET	Microelectronics Engineering Technology

Az Community Colleges✓

ASU✓

UA✓

NAU✓

MST	Microsoft Technology
MLA	Military Aerospace Studies
MLS	Military Science
MIS	Military Science✓
MNE	Mining Engineering
MCB	Molecular and Cellular Biology✓
MBB	Molecular Biology
MSP	Mortuary Science
MMT	Multimedia Technology
MUC	Music: Commercial/Business
AIMS	Natural Science and Mathematics
NS	Naval Science
NEUR	Neurology
NRSC	Neuroscience
NEE	Nuclear and Energy Engineering
NRA	Nursing Assistant
NUR	Nursing Continuing Education✓
NUR	Nursing Science✓✓
NTR	Nutrition
OBG	Obstetrics and Gynecology
OAS	Office Automation Systems
OPM	Operations Management
OPTI	Optical Sciences
PRM	Parks and Recreation Management
PATH	Pathology
PED	Pediatrics
PHSC	Pharmaceutical Sciences
PHCL	Pharmacology
PCOL	Pharmacology and Toxicology
PHPR	Pharmacy Practice and Science
PHT	Pharmacy Technology
PHI	Philosophy (Applied Ethics) ✓
PHO	Photography
PHS	Physical Science✓✓
PT	Physical Therapy
PHY	Physics✓✓
PS	Physiological Sciences

PSIO	Physiology
PTY5	Planetary Sciences

Az Community Colleges✓

ASU✓

UA✓

NAU✓

PLN	Planning
PLB	Plant Biology
PLP	Plant Pathology
PLS	Plant Sciences
PFT	Plumbing and Pipefitting
POS	Political Science✓✓
PSM	Postal Service Management
PRO	Process Technology
PIM	Production Inventory Management
PRD	Professional Development
PSYI	Psychiatry
PSY	Psychology✓✓
PAD	Public Administration
PAF	Public Affairs
CPH	Public Health
PR	Public Relations
QCT	Quality Control Technology
QBA	Quantitative Business Analysis
QS	Quaternary Studies
RONC	Radiation Oncology
RED	Radiology Technology
RAM	Range Management
RDG	Reading
REA	Real Estate
RIM	Records and Information Management
REC	Recreation Management and Tourism
REM	Remote Sensing
RNR	Renewable Natural Resources
RTH	Respiratory Therapy
RCSC	Retailing and Consumer Sciences
SCI	Science
SEM	Science and Engineering of Materials
SMA	Sheet Metal
SLG	Sign Language
SBS	Small Business Management
SS	Social Science

AISS	Social Sciences
SSE	Social Services
SWU	Social Work✓

Az Community Colleges✓

ASU✓

UA✓

NAU✓

SBU	Society and Business
SOC	Sociology✓✓✓
SWES	Soil, Water and Environmental Science
SPA	Spanish✓✓
SERP	Special Ed, Rehabilitation, School Psychology
SPE	Special Education
SHS	Speech and Hearing Science
SPE	Speech Communication✓
SPH	Speech Pathology✓
STP	Statistics and Probability
SCM	Supply Chain Management
SURG	Surgery
AISD	Sustainable Development
SIE	Systems and Industrial Engineering
TTE	Teaching and Teacher Education
TEC	Technology
TCM	Telecommunications✓
TEC	Textiles and Clothing
TQM	Total Quality Management
TBH	Training for Behavioral Health
TSE	Training for Special Education
TRS	Translation Studies
TVL	Travel Industry Operations
TCA	Tribal Court Advocacy
PUP	Urban and Environmental Planning
VSC	Veterinary Science
VC	Visual Communication
VTE	Vocational Technological Education
WSM	Watershed Management
WLD	Welding Technology
WED	Wellness Education
WOL	Wheels of Learning
WFSC	Wildlife and Fisheries Sciences
WRT	Writing