

## CLASSIFICATION SPECIFICATION

<b>FLSA:</b>	<b>NEXP</b>	<b>Job Code:</b>	<b>ACV97612</b>
<b>Job Class Code:</b>	<b>700</b>	<b>Salary Schedule:</b>	<b>ANONREG</b>
<b>EEO Category:</b>	<b>03</b>	<b>Grade:</b>	<b>S5</b>
<b>Workers Comp Code:</b>	<b>9410</b>		

<b>Job Code Established:</b>	<b>04/23/94</b>	<b>Effective Date:</b>	
<b>Job Code Revised:</b>	<b>01/01/00</b>	<b>Effective Date:</b>	

**JOB CODE SERIES:** Transportation Series

**JOB CODE TITLE:** TRANSPORTATION RIGHT-OF-WAY DELINEATION TECHNICIAN II

**HRIS TITLE:** TR R-W DELINEATION TECH II

**WORK DESCRIPTION:** Prepares the more complex delineation papers for land to be acquired; reviews legal land descriptions and title information; identifies incorrect and/or conflicting information and resolves problems; acts as lead worker to lower level staff.

**WORK ACTIVITIES:** Writes legal land descriptions from available data.  
Inspects land in field and compiles detailed description of land and facilities on the land.  
Makes calculations necessary for drawing of plats or descriptive maps of land sections.  
Prepares special technical reports and studies.  
Make computations of distances, dimensions, and other measurements from aerial survey photographs.  
Searches blueprints, maps, charts, records, and diagrams for specific information regarding current facilities buildings construction or past work done in a future work site.  
Performs related tasks as required.

**WORK CONDITIONS:** No unusual work conditions.

**SUPERVISION:** Works under the supervision of a first-line supervisor and performs assigned duties within well-established and defined guidelines.

**WORK RESULTS/PRODUCTS:** Completed set of delineation papers required for the affected land for highway purposes.

**RESPONSIBILITY:** Timely and accurate completion of assigned projects; scheduling and prioritizing assigned duties within established time frames.

**AUTHORITY:** Make routine changes to projects as needed.

### **KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge of:** right-of-way appraisal, real property rights, acquisition and title search methods, procedures and techniques; engineering earth work and survey methods, procedures and techniques; Federal and State statutes and agency standards, policies, and procedures applicable to the area of assignment; research methods, procedures and techniques.

**Skill/Ability to:** oral and written communication; interpreting legal descriptions and title reports; analyzing and evaluating a variety of technical data; map reading.