

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV97375
Job Class Code:	570	Salary Schedule:	ASRRLABEQ
EEO Category:	03	Grade:	16
Workers Comp Code:	9015		

Job Code Established:	05/01/86	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Laboratory Series

JOB CODE TITLE: LABORATORY EQUIPMENT MAINTENANCE TECHNICIAN I

HRIS TITLE: LAB EQP MAINT TECH I

WORK DESCRIPTION: Repairs and calibrates all materials laboratory test equipment to acceptable standards; maintains accurate files and records; orders necessary replacement parts for equipment.

WORK ACTIVITIES: repairs and maintains laboratory equipment in operational condition. Refinishes and repaints laboratory equipment in shop. Performs preventative maintenance by blowing out laboratory equipment, washing cover parts, lubricating moving parts, replacing broken or worn out parts, and making other adjustments as necessary. Periodically calibrates materials laboratory equipment to ensure compliance with agency standards. Performs related work as required.

WORK CONDITIONS: Exposure to a considerable amount of noise.

SUPERVISION: Works under the general supervision of a first-line supervisor and exercises some independent judgment within well established program parameters.

WORK RESULTS/PRODUCTS: Completed repairs on test equipment or equipment parts.

RESPONSIBILITY: Timely and accurate completion of assigned work projects; scheduling and prioritizing assignments within established time frames; maintaining accurate records of all equipment repairs.

AUTHORITY: Determining type of repairs needed on test equipment; ordering necessary parts and shop equipment.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: the purpose and uses of all types of testing equipment used in the materials laboratories; types and uses of tools and equipment used for equipment repair; methods, procedures, and techniques used in calibrating test equipment to applicable standards; Federal and State statutes and agency standards, policies, and procedures applicable to the area of assignment.

Skill/Ability to: operate, care, and maintenance of a wide variety of shop equipment; calibrating a variety of shop and laboratory testing equipment; design and machining of equipment parts.