

**STATE OF ARIZONA JOB CODE SPECIFICATION**

<b>FLSA:</b>	<b>NEXP</b>	<b>Job Code:</b>	<b>ACV95614</b>
<b>Job Class Code:</b>	<b>140</b>	<b>Salary Schedule:</b>	<b>AREG</b>
<b>EEO Category:</b>	<b>03</b>	<b>Grade:</b>	<b>17</b>
<b>Workers Comp Code:</b>	<b>9410</b>		

<b>Job Code Established:</b>	<b>04/23/84</b>	<b>Effective Date:</b>	
<b>Job Code Revised:</b>		<b>Effective Date:</b>	

**JOB CODE SERIES:** Transportation Series

**JOB CODE TITLE:** TRANSPORTATION PHOTOGRAPHIC LABORATORY TECHNICIAN II

**HRIS TITLE:** TR PHOTOGRAPHIC LAB TECH II

**WORK DESCRIPTION:** Plans, schedules and supervises all activities of the photo lab; operates all types of photographic reproduction equipment.

**WORK ACTIVITIES:** directs, instructs, explains and counsels subordinate workers in carrying out a variety of tasks.

Reviews work products or achievements of subordinate workers; evaluates work and formulates plans for improvement.

Uses a dry developer processor to develop scribe coat, exposed on vacuum frame.

Develops film and produces black and white prints in darkroom.

Composes and enlarges black and white film prints, using photo enlarger.

Develops and prints photographs for records, publication, and display purposes by photographically reproducing original prints.

Uses horizontal enlarger to enlarge negative to positive film or paper.

Uses a photo printer to prepare glass diapositives that are used in photogrammetric mapping.

Mixes photo developing and finishing chemicals.

Hand-develops film in processing sinks or trays.

At level of first-line supervisor, interviews prospective applicants for positions in work unit, recommends personnel action.

Reviews and evaluates work performance of subordinate workers; confers with workers; writes report for management and for record.

As first-line supervisor, initiates disciplinary action against employee for infractions of policy, rules or regulations; interviews employees, confers with superior, fills out and routes appropriate forms.

Performs related work as required.

**WORK CONDITIONS:** Occasional contact with dangerous chemicals.

**SUPERVISION:** Works under the general direction of the Cartographer - Supervisor and exercises considerable independent judgment within established program parameters, policies and procedures.

**WORK RESULTS/PRODUCTS:** Completed processing of aerial film; completed photograph enlargements, contact prints, composites, glass diapositives and scribe coats.

**RESPONSIBILITY:** Timely completion of all requests for reproduction services; ensure that the products are of the highest quality.

**AUTHORITY:** Decisions that affect the operation and production of the work unit.

**KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge of:** Photographic reproduction and processing methods, procedures and techniques; photographic equipment and lenses; photographic chemistry as applied to film development; materials and equipment used in film development; principles and practices of work leadership and management.

**Skill in:** using and operating a variety of photographic, film development, printing and associated equipment; mixing chemicals.

**Ability to:** evaluate negatives; select the best suited materials, light source, exposure time, chemicals and filters; apply the principles and practices of work leadership and management.