

STATE OF ARIZONA JOB CODE SPECIFICATION

FLSA:	NEXP	Job Code:	ACV95612
Job Class Code:	140	Salary Schedule:	AREG
EEO Category:	03	Grade:	13
Workers Comp Code:	9410		

Job Code Established:		Effective Date:	
Job Code Revised:	08/09/79	Effective Date:	

JOB CODE SERIES: Photography and Graphic Arts Series

JOB CODE TITLE: PHOTOGRAPHIC TECHNICIAN

HRIS TITLE: PHOTOGRAPHIC TECH

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for work of average difficulty in the performance of technical laboratory photographic tasks; takes still pictures; and performs related work as required.

This class is the full journey level photographic technician. It is distinguished from the Photographer class which requires skill in the operation of various still and motion picture cameras.

EXAMPLES OF DUTIES: Performs general photographic development work; processes all types of film; prints enlargements, photomosaics, contact prints, photographic glass plates including the copying of photographs and compiling photographic exhibits and displays; assists in preparing photographic layouts of technical material; dries photos and sorts photos for distribution; reduces or enlarges various types of forms, plan sheets and half tones; prepares solutions and equipment for performing assigned dark room tasks; orders supplies; files and stores negatives and prints under accepted storing conditions; operates various other equipment related to duplicating materials; performs minor maintenance of equipment; takes still pictures; prepares enlargements of charts, graphs and other printed materials; maintains records and prepares reports; may serve in a lead capacity.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: the principles, practices, techniques, materials and methods of photography; the operation and use of photo reproduction equipment, appliances and materials

Skill in: operating various still cameras and related equipment; developing, printing, enlarging, reducing and retouching photographic prints.

Ability to: understand and carry out instructions; establish and maintain effective work relationships; maintain records; prepare reports.