

## STATE OF ARIZONA JOB CODE SPECIFICATION

<b>FLSA:</b>	<b>EXP</b>	<b>Job Code:</b>	<b>ACV95125</b>
<b>Job Class Code:</b>	<b>080</b>	<b>Salary Schedule:</b>	<b>AREG</b>
<b>EEO Category:</b>	<b>02</b>	<b>Grade:</b>	<b>22</b>
<b>Workers Comp Code:</b>	<b>7421</b>		

<b>Job Code Established:</b>	<b>10/01/97</b>	<b>Effective Date:</b>	
<b>Job Code Revised:</b>		<b>Effective Date:</b>	

**JOB CODE SERIES:** Aviation Series

**JOB CODE TITLE:** WILDLIFE AIRCRAFT OPERATIONS SUPERVISOR

**HRIS TITLE:** WILDLIFE AIRCRAFT OPS SPV

**ORGANIZATION/WORK SETTINGS:** Game and Fish Department

**WORK DESCRIPTION:** Operates fixed wing aircraft or helicopter; performs low level wildlife surveys over variable terrain; inspects aircraft and associated equipment; coordinates flight schedules; supervises and evaluates other aircraft operators; negotiates contracts for services; may enforce game and fish laws.

**WORK ACTIVITIES:** operates aircraft and associated equipment often at extremely low levels over varying terrain for wildlife surveys.

Transports passengers in aircraft.

Performs flight checks to determine proficiency of examinee.

Operates aircraft and other equipment in tracking, trapping, or transporting wildlife.

Supervises and evaluates subordinates.

Maintains flight log in compliance with faa regulations.

Operates aircraft and associated equipment on law enforcement patrols or search and rescue missions.

Enforces game and fish laws, investigates violations, collects evidence and appears in court as an expert witness.

Prepares travel vouchers, time sheets and travel dairies.

Makes recommendations on purchase of aircraft or associated equipment.

Prepares and submits budget for work unit.

Ensures aircraft hangar and surrounding area is clean and safe from hazards.

Performs minor and emergency field repairs on aircraft and associated equipment.

Performs related work as required.

**WORK CONDITIONS:** Prolonged periods of extreme low level flying; while enforcing State laws, may confront persons in possession of firearms and other weapons.

**SUPERVISION:** Works under general supervision exercising considerable discretion and independent judgment within established policies and procedures.

**WORK RESULTS/PRODUCTS:** A functioning work unit; (desired) unblemished safety record; wildlife surveys conducted; aircraft operated and functioning safely; schedules coordinated; passengers transported; budget request submitted.

**RESPONSIBILITY:** For the safe operation and functioning of the aircraft; recommend repair or purchase of aircraft or associated equipment.

**AUTHORITY:** To decide on the safest and most expeditious route for a flying mission; abort or continue flight; enforce State laws; assign work to subordinates or contract personnel; negotiate contracts for services.

**KNOWLEDGE, SKILLS AND ABILITIES**

**Knowledge of:** FAA and State regulations and procedures for the operation of aircraft; principles and practices of safe operation of aircraft and associated equipment; principles and practices of stress management; State regulations regarding bids and contracts; game and fish laws, regulations and policies; legal procedures involved in the investigation, apprehension and prosecution of law violators.

**Skill in:** safely operating an aircraft, especially at low levels; performing minor and field repair of aircraft and associated equipment.

**Ability to:** manage stress; identify and classify wildlife species; apply the principles and practices of work leadership and management; communicate verbally and in writing.

**SPECIAL SELECTION FACTORS:** Requires possession of a current, valid FAA Commercial Pilot's License single, multi-engine, rotary aircraft and instrument ratings as required in the assignment. Required for permanent status: Arizona Peace Officers Standards and Training (AzPOST) Board certification.