

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV77632
Job Class Code:	600	Salary Schedule:	ASRRNTRCS
EEO Category:	01	Grade:	19
Workers Comp Code:	9410		

Job Code Established:	06/26/84	Effective Date:	
Job Code Revised:	01/01/01	Effective Date:	

JOB CODE SERIES: Land, Parks and Forestry Series

JOB CODE TITLE: NATURAL RESOURCES MANAGER II

HRIS TITLE: NATURL RESRCES MGR II

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for planning, implementing and administering a small statewide specialized natural resource management program, for example, the grazing lease program; for fire management or forestry management; for multiple land management forestry or natural resource conservation programs in a geographical area of the State; for example, the District Forester in Flagstaff, or serving as Assistant Manager to a Land Manager I; and performs related work as required.

The Natural Resources Manager II is distinguished from the Natural Resources Manager I by responsibility for a small statewide specialized program, for fire management or forestry management; for multiple geographically located programs or for serving as Assistant Manager to a Land Manager I. May be responsible for the supervision of professional subordinates. It is distinguished from the Natural Resource Manager III by responsibility for a small statewide specialized program, for fire management or forestry management, for multiple programs in a geographical area, or for serving as Assistant Manager to a Land Manager I, as opposed to responsibility for a Major statewide natural resource program or for serving as Assistant Manager to a Land Manager II.

EXAMPLES OF DUTIES: plans, implements, directs and evaluates a small statewide specialized program in grazing leases; for fire management or forestry management; for multiple forestry, natural resources conservation, land use planning or land leasing functions in a geographical area of the State; or for serving as Assistant Manager to a Land Manager I; coordinates land management activities and programs with Federal, State and local governments' evaluates programs to ensure conformity with laws and regulations; interprets department policies, directives and procedures; assists management in the development of operational plans; develops and administers a regional budget; maintains contact with various community and public groups; prepares and submits a variety of administrative and statistical reports.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of : the principles and practices of land management and natural resource conservation.

Ability to: plan, organize, and direct a variety of activities carried on, on behalf of the department; administer and supervise the work of others.

Skill in: interpersonal relationships; oral and written communications.