

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV76891
Job Class Code:	420	Salary Schedule:	ASRRCAM
EEO Category:	02	Grade:	20
Workers Comp Code:	9410		

Job Code Established:	12/01/98	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Right-of-Way and Real Property Series

JOB CODE TITLE: COMPUTER ASSISTED MASS APPRAISAL SPECIALIST I

HRIS TITLE: CAMA SPCT I

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for the in-depth statistical analysis of data used in sales-based model development. Uses advanced statistical techniques to design and develop valuation models for use in computer assisted mass appraisal. Performs complex research studies using statistical and multiple regression analysis to design and produce equations and models that result in market value on a mass appraisal basis. Is responsible for writing and developing specialized computer programs for analysis and application of valuation models on both the personal computer and mainframe computer systems; handle the quality assurance aspect of the property characteristic data; prepares user documentation of the computer systems that are this positions' are of responsibility. Performs other duties as assigned.

EXAMPLES OF DUTIES: Applies research and analytical techniques to improve property values generated by valuation models or to develop enhancements to valuation models; creates graphs, tables, and other visual representations to explain valuation models; develops time adjustment factors; monitors and tracks real estate price trends for vacant land, residential, commercial, or industrial property; writes computer programs to develop valuation properties throughout the state; writes, analyses, and recommends new procedures and/or processes to improve the quality of model-based values; this may include a complete computer system rewrite or the development of new procedures or the re-examination of existing procedures; develops valuation models and performs statistical research to write user documents for CAMA applications. Travels to County Assessor Offices to handle refinements and work with county staff concerning model results.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of: statistical research techniques, multiple regression analysis, data processing principles, computer programming methods, computer assisted mass appraisal concepts, mathematics, statistical programming software, and real estate appraisal;

Ability to: apply appraisal principles in developing mass appraisal models; work with others and to clearly and concisely communicate complex information.

Skill to: design, develop, and maintain a computer assisted mass appraisal system in either a personal computer or mainframe computer environment.

SPECIAL SELECTION FACTORS: Bachelor's degree from and accredited college or university in economics, statistics, business administration, computer science or a closely related field; and, two years of experience performing property appraisals using a computer assisted mass appraisal system related to property appraisals.