

## CLASSIFICATION SPECIFICATION

<b>FLSA:</b>	<b>NEXP</b>	<b>Job Code:</b>	<b>ACV76810</b>
<b>Job Class Code:</b>	<b>710</b>	<b>Salary Schedule:</b>	<b>AREG</b>
<b>EEO Category:</b>	<b>02</b>	<b>Grade:</b>	<b>15</b>
<b>Workers Comp Code:</b>	<b>8810</b>		

<b>Job Code Established:</b>	<b>09/18/73</b>	<b>Effective Date:</b>	
<b>Job Code Revised:</b>		<b>Effective Date:</b>	

**JOB CODE SERIES:** Statistics, Statistical Research and Economics Series

**JOB CODE TITLE:** RESEARCH AND STATISTICAL ANALYST I

**HRIS TITLE:** RESEARCH & STAT ANALYST I

**CHARACTERISTICS OF THE CLASS:** Under general supervision, is responsible for performing professional research and/or statistical analysis work of average difficulty; and performs related work as required.

This is the journeyman level in the series.

**EXAMPLES OF DUTIES:** Gathers, compiles and analyzes physical, behavioral, social and cultural research and statistical data; prepares questionnaires, forms and schedules utilized in the gathering of raw data; presents data in graphic, pictorial and tabular form using descriptive statistics for measures of central tendency, dispersion and trend; analyzes or assists in the analysis of data and in the interpretation of questions of validity, reliability and significance of raw data; prepares or assists in the preparation of research and project reports.

### **KNOWLEDGE, ABILITIES AND SKILLS:**

**Knowledge of:** fundamental research and statistical procedures; the methods of obtaining data and basic procedures in the analysis and interpretation of this information.

**Ability to:** learn complex research and statistical analysis methods and processes.

**Skill in:** the use of figures and the analysis of data.