

CLASSIFICATION SPECIFICATION

FLSA:	EXP	Job Code:	ACV75531
Job Class Code:	270	Salary Schedule:	APROFREG
EEO Category:	02	Grade:	T3
Workers Comp Code:	8601		

Job Code Established:	10/15/2007	Effective Date:	10/15/2007
Job Code Revised:		Effective Date:	

JOB CODE SERIES: General Engineering and Architecture Series

JOB CODE TITLE: CHIEF MINING ENGINEER

HRIS TITLE: CHF MINING ENGINEER

CHARACTERISTICS OF THE CLASS: Under limited supervision, is responsible for work of considerable difficulty in planning, directing, and monitoring the activities of the mining engineers on staff; providing technical advice on mining problems; or examining mines and mine equipment for purposes of appraisal and evaluation; and performs related work as required.

EXAMPLES OF DUTIES: Prepares technical engineering reports on mineral properties; meets with mine operators and exploration geologists to examine prospective sites, advises on technical problems, likely prospects, new methods and equipment; initiates requests for Federal grants; manages grants; answers inquiries relating to mine information, markets, rules, regulations and property reports; prepares reports; prepares technical information circulars on processes relating to mineral activities; plans and assigns special projects; represents DMMR at regional, state, and national meetings, works with other government agencies and the public, and speaks for the agency at public meetings and the State Legislature.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of: mining engineering, geology, and equipment and methods used in various types of mining; organization and financial structure of various types of mining enterprises; State rules and regulations affecting mining operations and applicable Federal rules; familiarity with the principles and practice of effective administration, including planning, organizing, and directing comprehensive administrative services.

Ability to: write clear and concise reports; analytical ability; resolve complex problems related to the minerals industry.

Skill in: analyzing mining enterprises and appraising their merit from both an engineering and economic viewpoint.

SPECIAL SELECTION FACTORS:

Training and Experience:

Bachelor's degree in mining engineering or a related field from an accredited college or university

Licenses, Certificates and Registrations:

Some positions may require registration as a professional engineer in the State of Arizona.