

## CLASSIFICATION SPECIFICATION

<b>FLSA:</b>	<b>EXP</b>	<b>Job Code:</b>	<b>ACV75515</b>
<b>Job Class Code:</b>	<b>270</b>	<b>Salary Schedule:</b>	<b>ASRRARCHT</b>
<b>EEO Category:</b>	<b>02</b>	<b>Grade:</b>	<b>20</b>
<b>Workers Comp Code:</b>	<b>8601</b>		

<b>Job Code Established:</b>	<b>10/01/98</b>	<b>Effective Date:</b>	
<b>Job Code Revised:</b>		<b>Effective Date:</b>	

**JOB CODE SERIES:** General Engineering and Architecture Series

**JOB CODE TITLE:** ARCHITECT

**HRIS TITLE:** ARCHITECT

**CHARACTERISTICS OF THE CLASS:** Under general supervision, is responsible for work of considerable difficulty in review and approval of the design and construction of facilities; and performs related work as required.

**EXAMPLES OF DUTIES:** Checks and approves the design and construction of facilities; checks and approves drawings; performs plant evaluation surveys of existing facilities; attends meetings with Federal officials, engineers, architects and State officials connected with projects in question to provide information on project status and resolve problems; works with City and State officials on approval of projects as to codes, regulations and Federal and State requirements; makes field inspections during construction of facilities; advises State officials on design criteria; works with State Finance Department on financial approvals; advises and assists applicants for Federal funds for health facilities construction; makes facilities cost estimates; performs feasibility research.

### **KNOWLEDGE, ABILITIES AND SKILLS:**

**Knowledge of:** architecture and architectural practices and the planning and design of public buildings and groups of buildings; building materials and construction methods; State and Federal requirements for facilities; structural, mechanical and electrical engineering relating to buildings, building costs and codes.

**Skill/Ability to:** analyze situations accurately and to take effective action; establish and maintain effective working relationships with contractors and the public; plan, organize work and supervise others; write clear and comprehensive technical reports and correspondence and to make clear oral presentations.

### **SPECIAL SELECTION FACTORS:**

Licenses, Certificates or Registrations:

Registration as an architect in the State of Arizona.