

CLASSIFICATION SPECIFICATION

FLSA:	EXP	Job Code:	ACV74651
Job Class Code:	060	Salary Schedule:	ASRRHIST
EEO Category:	02	Grade:	19
Workers Comp Code:	9101		

Job Code Established:	03/24/80	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Library, Museum and Related Series

JOB CODE TITLE: HISTORIAN

HRIS TITLE: HISTORIAN

CHARACTERISTICS OF THE CLASS: Under general supervision, performs work of average difficulty planning and organizing historical research and evaluating and interpreting historical data; may serve as staff consultant in history; and performs related work as assigned.

This class is distinguished from other classes in the Library, Museum and Related Series by the following characteristics of the professional historical worker. Professional historians are engaged in the research and review of a wide variety of information sources analyzing and interpreting the historical value and authenticity of material researched, and provide scholarly reports.

EXAMPLES OF DUTIES: Evaluates the historical significance and value of submissions for the National Register of Historic Places or for grant funds; performs historical research including document reviews, archival reviews, oral interviews, and traditional research methods; compiles statistics; evaluates modern concerns versus historical relevance; writes reports regarding historical value and authenticity; may perform special evaluations in architectural history; performs a variety of administrative duties in managing agency programs; serves as a consultant to Federal, State and local governments on historical research and preservation; plans, organizes, and presents workshops on culture preservation; writes articles for professional publications.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of: primary and secondary historical research methods; history; the history of the Southwest; related fields that study culture.

Skill/Ability to: perform a full range of historical research; analyze and interpret historical data; present historical data logically, orally and in writing; interpret guidelines and regulations concerning cultural preservation.

SPECIAL SELECTIONS FACTORS: Master's degree from an accredited college or university in History or a closely related field and one year of professional historian experience; OR, a Bachelor's degree from an accredited college or university in History or a closely related field and two years professional historian experience.