

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV72880
Job Class Code:	580	Salary Schedule:	AREG
EEO Category:	02	Grade:	20
Workers Comp Code:	9410		

Job Code Established:	01/31/73	Effective Date:	
Job Code Revised:	01/01/94	Effective Date:	

JOB CODE SERIES: Health and Hospital Administration and Planning Series

JOB CODE TITLE: HEALTH PLANNING CONSULTANT

HRIS TITLE: HLTH PLNG CONS

CHARACTERISTICS OF THE CLASS: Under general direction, is responsible for work of unusual difficulty in the development of health programs for implementation within the State; and performs related work as required.

EXAMPLES OF DUTIES: Maintains communication and works closely with local health planning and other agencies concerned with environmental planning, establishing priorities for health programs, and preparing long range plans for health programs; reviews literature and programs in the field of health for possible applications within state; analyzes data reported to health authorities to identify health problems; develops planning models; consults with local planning organizations and participates in determining local health needs and evaluates alternatives for meeting them; prepares narrative and statistical descriptions of program plans, such as state plan for health facilities, planning for types and location of facilities to meet defined health needs; recommends organizational plan and staffing for projected health programs; evaluates federal and state grant proposals from local agencies and prepares written analysis and recommendations.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of: concepts and applications of program planning and design; health program administration; local, state and federal programs and resources in the field of health.

Skill/Ability to: analyze data and draw logical conclusions; plan and organize health programs; establish and maintain effective working relations with others; speak and write effectively.

SPECIAL SELECTION FACTORS: Four years of experience in health planning or closely related work; graduate degree in a related field may substitute for two years of the required experience.