

CLASSIFICATION SPECIFICATION

FLSA:	EXC	Job Code:	ACV72637
Job Class Code:	580	Salary Schedule:	ASRDRDENT
EEO Category:	01	Grade:	01
Workers Comp Code:	8833		

Job Code Established:	06/13/77	Effective Date:	
Job Code Revised:	06/15/78	Effective Date:	

JOB CODE SERIES: Professional Medical Care Series

JOB CODE TITLE: PHYSICIAN IV

HRIS TITLE: PHYSICIAN IV

CHARACTERISTICS OF THE CLASS: Under general direction, is responsible for medical direction of a hospital, a large outpatient facility, or a major treatment component of a mental hospital; or planning, organizing and directing a group of statewide public health programs; and performs related work as required.

EXAMPLES OF DUTIES: Formulates medical and administrative procedures for all treatment units of a hospital, large outpatient facility, or statewide public health program; coordinates all professional medical services and related psychological and therapeutic disciplines within a program; develops broad policies of administration and medical service; interprets policies and administrative procedures and resolves difficult problems of administration; evaluates hospital treatment and revises or develops new services; develops new services; develops detailed programs including organization, staffing requirements, objectives and implementation procedures; prepares and administers program budget and submits required fiscal status reports; meets with and provides consultative services to local health authorities, physicians, community groups and/or public and private agencies to interpret programs and to provide assistance in developing and administering activities at the community level; directs determination of program goals and objectives; directs preparation, negotiation and administration of a variety of contracts; directs monitoring of program performance; directs the development of short and long range program plans; coordinates program planning and administration with federal, state and local government; prepares grant requests; represents the agency before legislative committees, lay groups, community groups, public and private agencies and in meetings of professional groups; gives lectures and talks and conducts workshops, seminars and training programs.

KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of: the principles and practices of general medicine; psychiatry or public health as required; hospital administration as required; community resources; laws pertaining to care and treatment of mental patients as required; principles and practices of medical education.

Skill/Ability to: administer a large hospital, large mental treatment unit or a large public health program as required; direct work of professional staff; establish and maintain professional leadership; work effectively with others; speak and write effectively.

SPECIAL SELECTION FACTORS: Doctor's degree from an accredited School of Medicine or approved School of Osteopathic Medicine; completion of an approved internship; and five years of medical experience appropriate to the area of assignment.

Licenses, Certificates or Registrations:

Possession of a regular, temporary or limited license to practice medicine in Arizona granted by the Arizona State Board of Medical Examiners or the Arizona State Board of Osteopathic Examiners.