

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV62540
Job Class Code:	570	Salary Schedule:	AREG
EEO Category:	08	Grade:	11
Workers Comp Code:	8810		

Job Code Established:	09/28/92	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SERIES: General Labor Series

JOB CODE TITLE: TRADES HELPER

HRIS TITLE: TRADES HELPER

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for miscellaneous semi-skilled labor of routine difficulty in giving assistance to a skilled tradesman; and performs related work as required.

EXAMPLES OF DUTIES: Performs miscellaneous unskilled and semi-skilled tasks as a helper for various tradesmen; assists in moving tools and equipment; loads, unloads, unloads, and separates supplies; lifts and moves heavy objects; stacks lumber; helps mix concrete or assists bricklayers and cement finishers; assists painters, carpenters, plumbers or electricians; cleans up following completion of jobs.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: Some knowledge of building trades operation and terminology.

Skill/Ability to: follow oral directions and do heavy manual labor; read and write.

Experience and Education: Typical ways to obtain the KSAs would be:

- Ability as shown by Personnel Commission evaluation of training, experience and/or examination to do or learn to do unskilled or semi-skilled tasks involved in assisting skilled tradesmen.
- Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

SPECIAL SELECTION FACTORS: A medical/physical evaluation is required prior to appointment.