

## CLASSIFICATION SPECIFICATION

|                           |             |                         |                 |
|---------------------------|-------------|-------------------------|-----------------|
| <b>FLSA:</b>              | <b>EXP</b>  | <b>Job Code:</b>        | <b>ACV47631</b> |
| <b>Job Class Code:</b>    | <b>660</b>  | <b>Salary Schedule:</b> | <b>AREG</b>     |
| <b>EEO Category:</b>      | <b>04</b>   | <b>Grade:</b>           | <b>13</b>       |
| <b>Workers Comp Code:</b> | <b>9016</b> |                         |                 |

|                              |                 |                        |  |
|------------------------------|-----------------|------------------------|--|
| <b>Job Code Established:</b> | <b>07/01/80</b> | <b>Effective Date:</b> |  |
| <b>Job Code Revised:</b>     |                 | <b>Effective Date:</b> |  |

**JOB CODE SERIES:** Security Series

**JOB CODE TITLE:** COLISEUM EVENTS CONTROL OFFICER I

**HRIS TITLE:** COLS EVENTS CTRL OFFICER I

**CHARACTERISTICS OF THE CLASS:** Under general direction, is responsible for security work of average difficulty, patrolling the grounds and buildings of the Arizona Coliseum and Exposition Center supervising temporary Security Officers engaged in crowd control in the buildings or on the grounds; and performs related work as required.

**EXAMPLES OF DUTIES:** Makes rounds of buildings and grounds at regular intervals; guards against trespass or damage to property; protects the Arizona Coliseum and Exposition Center from fire, theft, or disturbance; maintains order around visitors; restores order when required; gives information to visitors and directs parking of automobiles; assists in the detection and apprehension of trespassers, thieves and other violators; makes inspection of buildings for fire hazards; checks for abandoned, unregistered or illegally parked cars; checks gauges and trouble lights and makes appropriate minor adjustments; calls appropriate person if further adjustments are required; may carry sidearms; may drive vehicles such as patrol car or ambulance; during events is responsible for the supervision of temporary Security Officers engaged in crowd control in the buildings or on the grounds; may make arrests as provided by A.R.S. and issue traffic tickets.

### **KNOWLEDGE, ABILITIES AND SKILLS:**

**Knowledge of:** basic security procedures and fire inspection methods.

**Skill/Ability to:** perform security duties of average difficulty; ability to deal with the public and large crowds; ability to follow oral and written instructions and make reports; ability to drive a car and ambulance; ability to supervise temporary employees.

**SPECIAL SELECTION FACTORS:** Three years of police or security related work including one year of experience in crowd control. Successful completion of Law Enforcement Training Course is prerequisite to permanent employment in these positions.