

CLASSIFICATION SPECIFICATION

FLSA:	EXP	Job Code:	ACV38578
Job Class Code:	580	Salary Schedule:	AREG
EEO Category:	02	Grade:	22
Workers Comp Code:	8835		

Job Code Established:	02/01/85	Effective Date:	
Job Code Revised:	01/01/96	Effective Date:	

JOB COCE SERIES: Community Health Medical & Dental Care Consultation & Program Development

JOB CODE TITLE: PUBLIC HEALTH PROGRAM NURSING CONSULTANT

HRIS TITLE: PUB HLTH PRG NRSG CONS

CHARACTERISTICS OF THE CLASS: Works under general direction of a program manager. Has the authority to consult with, advise and instruct local officials/ representatives. Consults with local health care and program officials regarding nursing services for public health programs; stimulates interest and action in public health nursing. Work product consists of efficient and effective public health programs, health care delivery systems and staff responding to and providing improved quality of care and rehabilitation to the population. Responsible for providing nursing consultation services to local health care and program officials; interfacing with peers and officials of parent agency.

EXAMPLES OF DUTIES: Confers with and advises administrators and medical personnel of medical facilities in matters relating to medical services and patient care; assists in bringing about improvements. Confers with and advises public health nurses, social worker and social service agencies in treatment of public health patients. Assists medical facility administrators and staff in improving nursing administration and services. Confers with and advises physicians and other health and medical personnel in maternal and children's medical services. Gives and receives information requiring considerable judgment and authority regarding current and specific business of the work unit by telephone or direct contact. Writes detailed reports based on research, analysis and evaluation of data pertaining to specific projects, conditions, or proposals under study, involving application of expert or highly specialized knowledge and recommendations for action to be taken or resolution of problems. Reads and interprets state, federal and local codes, laws and regulations in order to prepare reports or utilize in work activities. Confers with and advises local government officials and staff in proper reporting of required statistical information. Confers with and advises local government officials, community groups and other interested organizations in health-related matters of own program. Attends staff meetings of work unit or section, under direction of work supervisor; gives and receives information helpful in work unit or work system operations. Develops new plans and concepts of staffing, service and administration of nursing programs in medical facilities through study, examination of data, and application of knowledge and skills. Performs related work as required.

WORK CONDITIONS: Frequent travel within State.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: principles and procedures of nursing in a public health environment; theory and practice of nursing education; principles and practices of public health administration in public health programs and health care delivery systems; theories and practices of counseling, interviewing, consulting and research; concepts, principles and methodology appropriate to a public health program; Federal, State, local and agency laws, rules, regulations and procedures of a public health program.

Skill/Ability to: applying principles and procedures of nursing in a public health environment; applying the theories and practices of nursing education in a public health environment; applying the principles and practices of public health administration in public health programs and health care delivery systems; applying, interpreting and enforcing Federal, State, local and agency laws, rules and regulations and procedures of a public health program; interpersonal relationships; oral and written communication.

Experience and Education: Typical ways to obtain the KSAs would be: Master's degree in public health or related field, as appropriate to the area of assignment, from an accredited college or university and five years of public health nursing experience, including administrative/teaching experience, as appropriate to the area of assignment. Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

SPECIAL SELECTION FACTORS: Possession of a current license to practice as a registered nurse in Arizona. A temporary permit will be accepted for appointment to this class but a license is a prerequisite for permanent status.