

STATE OF ARIZONA JOB CODE CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV38302
Job Class Code:	770	Salary Schedule:	ASRRHBTCH
EEO Category:	03	Grade:	11
Workers Comp Code:	8832		
Job Code Established:	01/03/87	Effective Date:	
Job Code Revised:	08/15/97	Effective Date:	

JOB CODE SERIES: Mental/Social Development Services

JOB CODE TITLE: HABILITATION TECHNICIAN II

HRIS TITLE: HAB TECH II

CHARACTERISTICS OF THE CLASS: Reports to an on-site supervisor; independently performs assigned duties. Has the authority to schedule clients' outings, work routines, medical appointments; assure schedules are followed; make purchases with clients' funds. Different assignments result in varied activities; participates in interdisciplinary team meetings to develop and implement clients' individual program plans; works with developmentally disabled persons in structured daily activities designed to train them in applicable daily living skills, to modify behavior, encourage life career development and provide therapeutic mobility; may assist the infirmary nursing staff in providing basic health care. Work product consists of continuity of care; established and modified Individual Program Plans; client developmental training provided; progress tracked and reported; ongoing interaction with parents, legal guardians or support persons; medication administered according to procedures; clients' independence exhibited. Responsible for clients' health and safety in their environment; assisting in developing and implementing Individual Program Plans.

EXAMPLES OF DUTIES: Develops and writes goals, objectives and strategies for clients. Trains clients in vocational, socialization and independent living skills; evaluates progress. Plans and schedules recreational and therapeutic activities for clients. Discusses with the clients individual program plan goals, listens, helps clients with perception, self-realization or orientation. Participates in the clients' behavioral modification programs to facilitate social acceptance. Assists clients with motion exercises under direction of professional therapist. Schedules clients' clinical/personal appointments. Responds to all emergency situations, medical and behavioral crises with appropriate action. Provides and presents a variety of teaching methods for work skill training. Assists in the development and adaptation of instructional materials and techniques. Provides para-professional nursing services to medically-at-risk clients. Drives school bus or vehicle to transport developmentally disabled clients to various locations. Implements programs to control maladaptive behaviors including aggression. Attends and participates in staff meetings. Communicates with clients' family, legal guardian or support persons. Assists client in meal preparation and eating. Writes entries in clients' progress charts according to program procedures. Performs related work as required.

WORK CONDITIONS: Some hazards exist in working with developmentally disabled clients; may be required to lift over sixty pounds.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: theories of teaching daily living or vocational career skills; basic principles of normalization; development and application of Individual Program Plans; clients' basic rights; para-professional nursing, occupational and physical therapy techniques; standards established by Accreditation Council for Mentally Retarded/Developmentally Disabled (MR/DD)

Skill/Ability to: maintaining therapy equipment and aids; providing basic nursing care; setting up clinics for special purposes; apply techniques of program training involving numbers of clients; plan activities designed to meet specific needs of individual clients; apply behavior modification techniques; orient staff to client population.

SPECIAL SELECTION FACTORS: Requires the ability to pass a post-offer physical exam. May require possession of and ability to maintain a current, valid Arizona drivers license appropriate to the assignment.