

STATE OF ARIZONA JOB CODE CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV38080
Job Class Code:	580	Salary Schedule:	ASRRNURSE
EEO Category:	02	Grade:	20 B
Workers Comp Code:	8833		
Job Code Established:	07/17/07	Effective Date:	05/1/07
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Nursing Series

JOB CODE TITLE: ARIZONA COMMUNITY PROTECTION AND TREATMENT CENTER NURSE

HRIS TITLE: ACPTC NURSE

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for work of average difficulty in providing direct patient care and assistance for physically ill, infirm or injured persons in the Arizona Community Protection and Treatment Center; and performs related work as required.

EXAMPLES OF DUTIES: Individual positions will be responsible for providing direct patient care and some or all of the listed duties; provides information and instruction to patients/family and helps to reduce fear and other attitudes obstructing acceptance of care and continuation of treatment. Serves as a direct link between the patient/resident, agency and community. Assists physician with sick call, medication reviews and physical examination. Transcribes physicians' orders, administers prescribed medication and treatment. Responds to all medical emergencies, assesses physical status, and administers first aid. Attends and participates in "change of shift" staff meetings related to patient/resident condition. Provides input and participates in specialized patient/resident care treatment plans. Participates in maintaining quality assurance nursing standards consistent with philosophy and objectives of the agency. Interprets policies and procedures and makes necessary decisions. Provides assistance concerning complex nursing problems to health care personnel. Functions as a preceptor to subordinate staff in specific patient care; observes and evaluates patient's behavior, administers treatment intervention and medication according to care plan; applies quality assurance nursing standards. Role-models nursing techniques and practices, evaluates staff. Stocks medication room, counts controlled drugs. Maintains unit security in supervision of patients and visitors; observes for dangerous environmental factors. Discharges and transfers patients/residents, completing reports according to procedure. Attends training sessions to improve working knowledge and skills at skilled specialist or consultant level in work system; such training encompasses a body of theory or conceptions underlying a field of practice. Performs other related work as required.

WORK CONDITIONS: Some degree of hazard is present in working with patients.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: professional nursing principles, methods and techniques applied in a treatment center setting; agency policies. Principles and techniques of role modeling to ensure patient treatment is understood; individual patient's background and medical history.

Skill/Ability to: Basic practical nursing methods and techniques. Apply and interpret State and agency laws and regulations governing control and security of medications; observe and assess behavior and progress of patients of residents; communicate verbally and in writing; establish and maintain work relationships.

SPECIAL SELECTION FACTORS: Requires ability to pass a post-offer physical exam. Required at time of appointment: possession of a current license to practice as a registered nurse in the State of Arizona.