

STATE OF ARIZONA JOB CODE CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV38018
Job Class Code:	580	Salary Schedule:	ASRRPSYRN
EEO Category:	02	Grade:	20
Workers Comp Code:	8833		
Job Code Established:	02/01/85	Effective Date:	
Job Code Revised:	01/01/94	Effective Date:	

JOB CODE SERIES: Psychiatric Nursing Series

JOB CODE TITLE: PSYCHIATRIC NURSING INSTRUCTOR

HRIS TITLE: PSY NRSG INSTRUCTOR

WORK DESCRIPTION: Organizes, develops, researches and evaluates professional and sub professional educational lesson plans and in-service classes; teaches basic and advanced psychiatric nursing techniques; evaluates trainee progress and needs; provides student nurses tour experiences, orients college instructors.

WORK ACTIVITIES: Develops model curricula in designated fields of study as guides for educational programs.

Develops and participates in the development of training aids, instructional guides, written and performance tests and other instructional course materials.

Devises and establishes a schedule for training programs based on a variety of factors relating to agency needs such as elements and location, type of training, number and identity of trainees.

Conducts in-service training for new employees.

Conducts and participates in in-service training and staff development programs for regularly employed staff.

Composes, adapts or revises participant questionnaires to be used or evaluation of training programs.

Writes instructional manuals for employees or for local staff carrying out own program.

Counsels nursing students in in-service training or staff development programs; advises students in training, career development, skill application and learning.

Writes and submits final reports on results of training program including such information as dates of training, classification of personnel, types of equipment used, including audio-visual aids, and individual grades and performance ratings.

Teaches classes in basic education programs including sections in cpr, medical records, nursing assessment, nursing care plans, pharmacology and nursing policies and procedures.

Conducts, as instructor, special seminars and workshops in specific technical tasks, procedures or activities relating to own major assignment in the work system.

Organizes affiliations with schools by monitoring contracts, determining placement of students in clinical areas; orients nursing instructors and students.

Performs related work as required.

WORK CONDITIONS: Presentation of some training classes within close proximity of psychiatric patients.

SUPERVISION: Reports to the Manager of Arizona State Hospital Training and Education Unit.

WORK RESULTS/PRODUCTS: Licensed nurse orientation and advanced classes presented and evaluated; literature researched, read, outlined and integrated into curriculum; nursing school instructors oriented into psychiatric nursing program; student nurses with altered attitudes of mental health illnesses.

RESPONSIBILITY: For quality training material, interesting presentations; motivation of staff and students in the mental health field; nursing school instructors supplied up-to-date educational material.

AUTHORITY: To confer with supervisory psychiatric nurses directly in the development of unit training programs.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: the principles and practices of professional psychiatric nursing care; the principles and practices of effective training; communication, counseling and guidance techniques; hospital policies and procedures; current trends in psychiatric, physical and mental health fields.

Skill/Ability to: apply professional nursing and patient care techniques. Analyze contents of training needs; plan and design educational lesson plans and methodology for evaluation; apply effective training techniques; effectively use training aids.

SPECIAL SELECTION FACTORS: Required at time of appointment: possession of a current license or a temporary permit to practice as a registered nurse in the State of Arizona. Required for permanent status: possession of a current license to practice as a registered nurse in the State of Arizona.