

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV37005
Job Class Code:	030	Salary Schedule:	AREG
EEO Category:	03	Grade:	16
Workers Comp Code:	7720		

Job Code Established:	10/18/88	Effective Date:	
Job Code Revised:	01/01/96	Effective Date:	

JOB CODE SERIES: Consumer Protection and Environmental Control Series

JOB CODE TITLE: AGRICULTURE INSPECTOR III

HRIS TITLE: AGRIC INSPR III

CHARACTERISTICS OF THE CLASS: Works under general supervision from an Agriculture Inspector IV or District Supervisor. Authority to independently conduct inspections and exercise delegated authority; train, schedule and assign staff; apply and interpret laws and regulations appropriate to assignment; carry out enforcement activities as authorized. Serves as a senior inspector performing complex agriculture and horticulture inspections and/or serves as a shift leader at a border quarantine station; determines harmful insects and illegal, or diseased, plants; exercises delegated authority to enforce laws and regulations to eradicate or control; authorizes issuance of certificates or permits; schedules, assigns and trains staff on assigned shift; testifies in hearings or courts; performs preliminary investigative duties associated with violations. Work product consists of inspections completed; reports, including recommendations, prepared and submitted; preliminary investigations completed; public and agricultural community informed on regulations; assigned staff trained and functioning. Responsible for conducting inspections in a timely, efficient and professional manner; establishing and maintaining a positive image and relationship with public, employees and agricultural community; effective investigations of alleged violations and accurate report preparation; training and scheduling assigned staff in an efficient and professional manner.

EXAMPLES OF DUTIES: Communicates work instructions, trains and inspects work of subordinates during an assigned shift or project. Inspects work areas in order to perceive or detect problems or other factors affecting work schedule. Performs difficult inspections of field crops to discern symptoms of diseases, weed and/or insect-infestation, illegal pesticide applications; collects samples for analyst at state laboratory. Performs difficult inspections of orchards and produce farms to discern symptoms of disease, illegal pesticide application, insect-infestation; collects samples for analysis at state laboratory. Performs difficult inspections of apiaries for signs of disease; collects samples of bees and honeycomb and sends them to state laboratory. Confers with agriculture growers, farmers and commercial beekeepers; advises and interprets laws, rules and regulations governing operations. Performs difficult inspections at shipping terminals of commercial vehicles engaged in transport of nursery stock or consumable produce; unseals trucks; inspects for illegal, diseased, insect-infestation or pesticide contamination; approves, or rejects and holds for further analysis and/or destruction. Performs preliminary investigations of illegal activities or regulatory violations by collecting evidence, interviewing witnesses and resolving questions. Composes detailed inspection and investigative reports. Confers with staff members of own agency to provide and acquire information needed for immediate determinations or decisions. Confers with agency technical experts in order to carry out joint activities in control and eradication programs or projects. Confers with superior, presenting and resolving difficult problems or questions, discussing plans and actions to be taken, making decision. Testifies as official witness in administrative hearing or courts. Drives automobile to various locations within a specified district of the state, carrying out business of the work system. Performs related work as required.

WORK CONDITIONS: Travels as required; work can encounter extremes of heat and cold, and potentially hazardous conditions from exposure to toxic chemicals; requires interaction with the public

members of the agricultural community, some of whom may be irate. May require irregular work hours to support 24 hour/7 day operation at ports-of-entry.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: Federal, State and agency laws, rules, regulations and policies governing inspections, safety practices and public relations; techniques and methods of detecting and controlling harmful insects, weeds and diseases of plants; techniques and methods of obtaining samples of harmful insects, weeds and diseases of plants for testing; the enforcement laws and regulations appropriate to the assignment; the principles and practices of work management and work leadership.

Skill/Ability to: applying and interpreting Federal, State and agency laws, rules, regulations and policies appropriate to the assignment; detecting and controlling harmful insects, weeds and diseases of plants; obtaining samples of insects, weeds and plant diseases for testing; properly applying enforcement of laws and regulations; work management and leadership; oral and written communications; interpersonal relationships.

Experience and Education: Typical ways to obtain the KSAs would be: One year of experience equivalent to an Agriculture Inspector II. Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

SPECIAL SELECTION FACTORS: A current and valid Arizona driver's license may be required at time of appointment. A medical/physical evaluation is required prior to appointment.