

STATE OF ARIZONA JOB CODE SPECIFICATION

FLSA:	EXP	Job Code:	ACV36147
Job Class Code:	030	Salary Schedule:	AREG
EEO Category:	02	Grade:	22
Workers Comp Code:	9410		

Job Code Established:	Effective Date:
Job Code Revised:	Effective Date:

JOB CODE SERIES: Wildlife Development Series

JOB CODE TITLE: GAME & FISH RESOURCES CONSULTANT

HRIS TITLE: G & F RESRCS CONS

CHARACTERISTICS OF THE JOB CODE: Under general direction, provides consultative services to agency management regarding the agency's strategic planning and/or performance evaluation. Makes recommendations to agency management and Commission.

EXAMPLES OF DUTIES: Individual positions may be responsible for some or all of the listed duties and/or other related duties. Oversees agency strategic planning efforts, including development and monitoring of operational plans. Acts as liaison with federal agencies; serves on national and/or international committees. Oversees and/or conducts agency internal and/or external surveys; assesses and monitors trends; forecasts public opinion and perception and assesses effect on agency programs. Incorporates assessments into agency comprehensive planning processes. Evaluates assessments of agency performance for federal and/or agency funded programs. Provides training in areas of expertise to agency staff and outside agencies. May occasionally act as Section Manager.

WORK CONDITIONS: Generally works in office. Work may require long periods of concentration on details. May work some irregular hours, including weekends, holidays, and/or at night.

KNOWLEDGE, SKILLS AND ABILITIES (KSAs):

Knowledge of: Wildlife and land conservation, management and best practices. Federal, state and agency rules, regulations, policies and procedures relative to assignment. Marketing research and statistical analysis techniques and best practices. Business budgeting, research and planning. Public relations and negotiation principles and techniques. Variety of computer software programs

Skill in / Ability to: Apply wildlife management best practices as appropriate to assignment. Apply job-related federal, state and agency rules, regulations, policies and procedures. Develop and maintain working relationships within and outside the agency. Apply basic economic principles. Analyze complex data and assess implications to agency plans and programs. Conduct or facilitate meetings; make effective presentations and/or provide training. Negotiate with public and private entities and individuals. Communicate orally and in writing. Use various computer software programs. May require the ability to work irregular hours.

KSAs are typically obtained through experience and/or education in:

- Natural resource management or related field.

Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

Special Selection Factors: Bachelor's degree in a natural resource management or related field as defined by Arizona Game & Fish. May require possession of and ability to maintain valid Arizona driver's license appropriate to assignment.