

STATE OF ARIZONA JOB CODE SPECIFICATION

FLSA:	NE	Job Code:	ACV36123
Job Class Code:	030	Salary Schedule:	AREG
EEO Category:	04	Grade:	19
Workers Comp Code:	7720		
Job Code Established:	5/17/09	Effective Date:	5/17/09
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Wildlife Resource Management and Development

JOB CODE TITLE: WILDLIFE LAW ENFORCEMENT SPECIALIST 1

HRIS TITLE: WILDLIFE LAW EFCMT SPCT 1

CHARACTERISTICS OF THE JOB CODE: Under close supervision (with increased experience and skill moving to a more general level of supervision) performs patrol and investigative entry level work of a routine nature involving less complex cases in the Off Highway Vehicle (OHV) and Water Craft (WC)) programs. Enforces OHV/WC related environmental laws to public. Assists other departmental law enforcement personnel with investigations as needed and to improve their skill level and knowledge. Enforces all state statutes as a fully certified peace officer with assignment in the OHV/WC program. This is an entry level position in the Wildlife Law Enforcement series and distinguished from the next higher classification, Wildlife Law Enforcement Specialist 2, by the latter's increased experience and having completed the Agency's promotional requirements.

EXAMPLES OF DUTIES: Individual positions may be responsible for some or all of the listed duties and/or other related duties. Patrols lakes, streams and off-road areas as necessary, enforcing OHV/WC rules and regulations. Performs less difficult investigations on their own and assists, as a team member, with more complex administrative, civil and/or criminal violations of laws, rules, regulations and policies enforced by the agency. Patrols, collects evidence and conducts surveillance of OHV/WC areas that are identified as geographic locations for illegal activity. Participates in special OHV/WC enforcement operations (Operating Under the Influence OUI check points, OHV Wolf pack patrols, etc). Conducts field analysis of OHV related habitat damage issues and provides information to supervisor. Promotes landowner and OHV access opportunities; prepares articles on OHV/WC related issues; attends local and statewide coordination and planning meetings. Provides logistical support in preparation for and during various educational outreach activities. completes necessary Department administrative paperwork; attends and participates in general Department training. Completes necessary training & qualification to maintain peace officer certification. Files criminal complaints and serves arrest and search warrants. Works with other law enforcement agencies. Use computer software programs for reports. May provide OHV/WC education and perform other outreach activities. May testify in court.

WORK CONDITIONS: Work irregular hours, including weekends, holidays and nighttime. Work in Arizona's geographic and weather extremes. Generally, work alone in potentially dangerous conditions. Work involves use of various transportation modes, e.g., boat, plane, horse, foot, ATV, and requires the ability to hike, backpack, climb and camp. Requires lifting and carrying more than 50 pounds, sometimes for extended periods. Exposure to wildlife and wilderness dangers. Duties involve face-to-face contact with persons in possession of firearms or other weapons. May be exposed to chemicals.

KNOWLEDGE, SKILLS AND ABILITIES (KSAs):

Knowledge of: Knowledge ability to learn, enforce, interpret and apply: Game and Fish Wildlife Laws and Commission Rules; Arizona OHV/WC Laws and Commission Rules; State and Federal environmental laws; Arizona Criminal Laws and Arizona Rules of Criminal Procedure; and State and Federal laws and case law relative to search and seizure. Knowledge and Information and database systems; Operation and responsibilities of State, local, Federal and Indian jurisdictions and judicial systems; staff work; public communication; variety of equipment including vehicles, boats, camp trailers, cameras, video equipment, camping equipment, tape recorders, training and visual-aid equipment, office machines, communication equipment, computers (hardware and software), and weapons; and outdoor land and water survival.

Skill in / Ability to: Effectively work with and through people both internal and external to the agency; administer programs and implement, monitor and evaluate law enforcement projects and activities; evaluate results and interpret data; operate equipment including OHV's/WC, and four-wheel drive vehicles (under a variety of weather and stress inducing conditions); communicate effectively in writing and verbally, with the public as a presenter of information or figure of authority, as a team member with other Department employees and the public, and with representatives from other entities; enforce laws and defend public and self in a lawful and effective manner; properly effect arrests of law violators; manage time and stress; effectively resolve conflicts.

KSAs are typically obtained through experience and/or education in:

- AZPOST certification

Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

Special Selection Factors: Prior to being granted permanent status, must have Arizona Peace Officer Standards and Training Board (AZPOST) certification. Must maintain AZPOST certification. Possession of and ability to maintain valid Arizona driver's license appropriate to assignment.