

STATE OF ARIZONA JOB CODE SPECIFICATION

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| FLSA: | EXP | Job Code: | ACV36117 |
| Job Class Code: | 030 | Salary Schedule: | AREG |
| EEO Category: | 04 | Grade: | 21 |
| Workers Comp Code: | 7720 | | |

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| Job Code Established: | 1/30/95 | Effective Date: | |
| Job Code Revised: | | Effective Date: | |

JOB CODE SERIES: Wildlife Resource Management and Development

JOB CODE TITLE: WILDLIFE LAW ENFORCEMENT SUPERVISOR

HRIS TITLE: WILDLIFE LAW EFCMT SPV

CHARACTERISTICS OF THE JOB CODE: Under general supervision, plans, organizes, supervises, coordinates and conducts wildlife law enforcement programs and projects. Develops recommendations and reports on highly complex law enforcement issues and cases. Enforces game and fish, watercraft, off-highway vehicle and related environmental laws. This is a supervisory level classification exercising discretion and independent judgment within established policies.

EXAMPLES OF DUTIES: Individual positions may be responsible for some or all of the listed duties and/or other related duties. Supervises, coaches, mentors and trains subordinate personnel in wildlife law enforcement functions. Supervises volunteer reserve officers. Manages workflow. Provides oversight of investigative and case activities. Provides assistance, instruction and guidance on handling complex wildlife enforcement issues. Meets with public agency attorneys and others. Provides technical advice, formulates procedures and recommends policy changes within area of responsibility. Reviews and comments on draft laws. Analyzes and interprets collected information to develop reports and recommendations consistent with established policies, regulations and laws. Reviews work products based on experience, judgment, and application of program rules, regulations, policies and procedures. Develops policies and procedures, operational plans, budgets, training, reports, etc. Coordinates with other agency staff in scheduling law enforcement personnel for hunt patrols, investigations, etc. Enforces Game and Fish, environmental, watercraft and off-highway laws. Participates in outreach activities. May operate and maintain specialized equipment in the performance of duties. May assist with wildlife surveys.

WORK CONDITIONS: Work in office and outdoors. Work irregular hours, including weekends, holidays and nighttime. When working outdoors, work in Arizona's geographic and weather extremes. Outdoor work involves use of various transportation modes, e.g., boat, plane, horse, foot, ATV and requires the ability to hike, backpack, climb and camp. Requires lifting and carrying more than 50 pounds, sometimes for extended periods. Exposure to wildlife and wilderness dangers. Duties involve face-to-face contact with persons in possession of firearms or other weapons.

KNOWLEDGE, SKILLS AND ABILITIES (KSAs):

Knowledge of: Federal, state and agency laws, rules, regulations, policies and procedures appropriate to assignment, particularly wildlife law enforcement rules, regulations, policies, procedures and techniques. Legal procedures involved in investigation, apprehension and prosecution of violators. Wildlife management principles and practices. Administrative and supervisory principles and practices, including coaching, mentoring and staff development.

Skill in / Ability to: Ability to effectively guide law enforcement programs. Apply wildlife law enforcement rules, regulations, policies, procedures and techniques and federal, state and agency laws, rules, regulations, policies and procedures appropriate to assignment. Apply wildlife management principles and practices. Develop working relationships within the agency, with other public agencies and the public. Supervise employees working in the field as well as work alone and as part of a team. Communicate orally and in writing. Deal with the public, including potentially dangerous individuals carrying firearms and potential weapons. Work irregular hours, including on weekends and holidays and at night. Work outdoors in Arizona's geographic and weather extremes, as needed. Safely use law enforcement equipment, e.g., evidence kit, fingerprinting kit, firearms, etc. Safely use a variety of vehicles and equipment, e.g., computers, agency radio system, GIS, GPS locator, computers, remote video and trip cameras, seismic sensors, magnet trackers, night vision. Basic survival and first response (medical assistance) skills. Maintain AzPOST certification

KSAs are typically obtained through experience and/or education in:

- Law enforcement
- Wildlife science and management

Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.

Special Selection Factors: Prior to being granted permanent status, must have Arizona Peace Officer Standards and Training Board (AZPOST) certification. Must maintain AZPOST certification. Bachelor's degree in a wildlife science or related field as defined by Arizona Game & Fish. Possession of and ability to maintain valid Arizona driver's license appropriate to assignment.