

## CLASSIFICATION SPECIFICATION

|                           |             |                         |                 |
|---------------------------|-------------|-------------------------|-----------------|
| <b>FLSA:</b>              | <b>EXP</b>  | <b>Job Code:</b>        | <b>ACV35362</b> |
| <b>Job Class Code:</b>    | <b>740</b>  | <b>Salary Schedule:</b> | <b>AREG</b>     |
| <b>EEO Category:</b>      | <b>02</b>   | <b>Grade:</b>           | <b>20</b>       |
| <b>Workers Comp Code:</b> | <b>9410</b> |                         |                 |

|                              |                 |                        |  |
|------------------------------|-----------------|------------------------|--|
| <b>Job Code Established:</b> | <b>07/01/89</b> | <b>Effective Date:</b> |  |
| <b>Job Code Revised:</b>     |                 | <b>Effective Date:</b> |  |

**JOB CODE SERIES:** Industrial Hygienist Series

**JOB CODE TITLE:** INDUSTRIAL HYGIENIST II

**HRIS TITLE:** IND HYGIENIST II

**CHARACTERISTICS OF THE CLASS:** Works under the general supervision of a first-line supervisor or higher graded Industrial Hygienist or Occupational Safety Consultant. Independently conducts occupational health inspections or makes independent consultative visits. Authority to make occupational health inspections in workplaces pursuant to the Arizona Occupational Safety and Health Act or other authority, or provide consultation to business owners; to recommend corrective procedures or posts Imminent Danger Notices in workplaces where employees are being exposed to life threatening hazards. To recommend issuance of citations, penalties, or other appropriate notice to employers for violations of the Occupational Safety and Health Act, Standards and Rules. Requires frequent daily travel/occasional overnight travel of up to one week in duration. Subject to hazards peculiar to industrial or construction work environments when working in these areas. Performs the full range of occupational health inspections and consultations of industrial establishments, businesses, construction projects and other work environments for conditions of compliance and enforcement of State and Federal occupational health standards, regulations, laws, rules and codes. This is the journey level for Industrial Hygienists.

**EXAMPLES OF DUTIES:** Inspects workplaces for occupational health hazards; e.g., contacts employer, interviews employees and union representative, reviews occupational safety and health records, evaluates hazards, conducts monitoring, collects samples, provides consultative services, etc. Writes accurate and complete reports of inspections or consultative visits; e.g.; prepares inspection case files by completing required forms, writing narratives, assessing employee exposures, documenting hazards, recommending citations and penalties. Determines appropriate monitoring and sampling strategies; provides technical advice and assistance regarding health and safety of personnel and protective measures. Interprets and evaluates data compiled through sampling and monitoring processes; makes determinations regarding adequacy of corrective measures. prepares reports and expert testimony to be presented at hearings, court proceedings or other investigative bodies on matters relating to industrial hygiene.

**WORK RESULTS/PRODUCTS:** Completed inspections and investigations or consultative visits; preparation of reports and case files; valid assessment of real and potential workplace health hazards; completed complaint with adequate information for evaluation by supervisor; properly functioning and calibrated monitoring and sample gathering equipment.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

**Knowledge of:** occupational health standards, codes and regulations such as the Arizona Occupational Safety and Health Act, standards and rules; the ADOSH field operations manual; the Industrial Hygiene Technical Manual; various OSHA Technical Information system directives and standards; State Worker's Compensation Insurance regulations, etc. Considerable knowledge of methods, procedures and techniques used in collecting and testing such samples as dusts, mists, fumes, vapors, noise, radiation,

hazardous wastes and biological agents. Good knowledge of the toxicological effects of occupational health hazards.

**Skill/Ability to:** analyzing and evaluating a wide variety of technical data, to include test results, reports and plans. Skill in operating and training others in the operation and maintenance of a variety of safety, monitoring and testing equipment. Skill in operating and training others in the operation and maintenance of a variety of safety, monitoring and testing equipment. Skill in oral and written communication. Skill in interpersonal relations, as applied to contacts with representatives of other governmental agencies, other agency staff, private industry, business owners and the public.

**Responsibility:** for conducting journey level occupational health inspections, investigations and consultation in all types of industries throughout Arizona; for ensuring compliance and understanding and better informed and protected public, industrial and construction sectors. Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted. Typical ways to obtain the KSAs would be: Two years of experience equivalent to a Industrial Hygienist I Or A Bachelor's degree in industrial hygiene. Graduate coursework in industrial hygiene or occupational safety and health substitute for the required experience at the rate of fifteen semester hours per year.