

CLASSIFICATION SPECIFICATION

FLSA:	EXP	Job Code:	ACV35072
Job Class Code:	800	Salary Schedule:	ASRRPUTAN
EEO Category:	02	Grade:	24
Workers Comp Code:	9410		

Job Code Established:	07/01/01	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SERIES: Regulation of Corporations

JOB CODE TITLE: PUBLIC UTILITIES ANALYST, MANAGER

HRIS TITLE: PUB UTILS ANALYST MGR

CHARACTERISTICS OF THE CLASS: As a section supervisor or manager the position supervises, coordinates and performs the most complex economic/technical analysis and research or accounting/auditing work in the areas of utility rate-making and regulation. The work products are used in Commission hearings and Open Meetings and in the development of Division and Commission policies.

EXAMPLES OF DUTIES: Supervises the rate and financial analyses of the staff; trains, supervises and counsels subordinate staff; schedules and coordinates work activities and projects; develops detailed technical solutions; supervises the timely and accurate completion of assigned projects; provides technical training and develops solutions to highly complex rate-making issues; reviews and edits reports and testimony from subordinates for Commission hearings and Open Meetings; provides expert testimony as a staff witness in Commission hearing and Open meetings; coordinates policy and rate case determination with other managers of Utilities Division. Supervises the preparation of studies to reflect long-term economic impacts of rate design, Calculates the economic effect on innovative rate-making principles as related to incremental and marginal studies; analyzes construction requests for long-term effects on rates; serves as an expert witness in Commission hearings and Open Meetings; participates in industry work groups and task forces to achieve consensus results; interacts with utility company representative, utility consultants and lawyers, engineers, consumer service representatives, the public and other Commission staff in the development and implementation of regulatory policy; prepares direct, surrebuttal and rejoinder testimonies in defense of findings and analyses; assists assigned Staff attorney with cross examination questions in Commission hearings; participates in settlement discussions between concerned parties in cases pending Commission action.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: accounting, auditing, economics or finance practices and principles; federal and state statutes, rules and regulations; National Association of Regulatory Utility Commissioners uniform system of accounts, group dynamics and group facilitation skills, technical knowledge of utility technologies, operations, and procedures, rule-making procedures; significant technical knowledge to act as an expert witness on utility matters, knowledge of econometrics, industrial organizations, theory of public policy and planning.

Skill/Ability to: linear algebra and calculus; econometrics and statistics; and expert analysis and interpretation of economic, technical and financial data. Supervisory skills to include providing leadership to economists, accountants and other professionals. lead and manage subordinate personnel, analyze economic and financial data using various statistical methods; analyze complex financial and economic data and draw logical conclusions; ability to prioritized projects under time

limits; work effectively with others, ability to explain and support findings and recommendations clearly verbally in writing.

Prefer: any combination of education and experience that meet the Knowledge, Skills and Abilities (KSA's) may be substituted. Typical ways to obtain the KSAs would be: Bachelor's degree from an accredited college or university in accounting, business, economics, finance, statistics or a related field. Three years of experience equivalent to a Utility Analyst V. Five years experience in professional utility accounting, rate analysis or economic forecasting or analysis (at least two years of supervisory experience or experience in leading teams or managing projects.) A Master degree in a related field may substitute for two years of experience.