

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV35068
Job Class Code:	800	Salary Schedule:	ASRRPUTAN
EEO Category:	02	Grade:	20
Workers Comp Code:	9410		

Job Code Established:	07/01/01	Effective Date:	
Job Code Revised:		Effective Date:	

JOB CODE SEREIS: Regulation of Corporations

JOB CODE TITLE: PUBLIC UTILITIES ANALYST II

HRIS TITLE: PUB UTILS ANALYST II

CHARACTERISTICS OF THE CLASS: As a team member under limited supervision, the position performs basic to moderately complex economic/technical analysis and research or accounting/auditing work in the areas of utility ratemaking and regulation. The work products are used in Commission hearings and Open Meetings.

EXAMPLES OF DUTIES: Independently researches and analyzes basic to moderately complex rate issues; assists in the research and analysis of more complex rate making issues; provides recommendations to the Commission regarding utility companies' filings for the approval of rates, financing and mergers; performs audits of financial accounts and records; calculates basic financial and operational ratios, analyzes balance sheet and income statements to determine reasonableness of expenses and plant investment, writes narrative and statistical staff reports and testimony for use in Commission hearings and Open Meetings; makes formal recommendations and testifies in Commission hearings, assists compliance section in compliance matters; conducts cost, market and rate design studies, reviews utility filings and cost studies from consultants, conducts independent economic research relating to utility rate making, makes recommendations on applications for Certificates of Convenience and Necessity, Interconnection Agreements, and other filings.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: accounting, auditing, finance or economics principles and practice relating to public utility regulation and rate making.

Skill/Ability to: analysis, interpretation, communication and reporting of economic, financial and technical data. analyze economic and financial data using various statistical methods, analyze complex financial and economic data and draw logical conclusions, to explain and support finding and recommendations clearly in writing and verbally.

Prefer: Any combination of education and experience that meet the Knowledge, Skills and Abilities (KSA's) may be substituted. Typical ways to obtain the KSAs would be: Bachelor's degree from an accredited college or university in accounting, business, finance, economics, statistics or a related field. One year of experience equivalent to a Public Utility Analyst I or two years of experience in accounting, economics, financial analysis or professional utility accounting or rate analysis. A Master's degree in a related field may substitute for two years of experience.