

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV34599
Job Class Code:	660	Salary Schedule:	AREG
EEO Category:	04	Grade:	20
Workers Comp Code:	7710		

Job Code Established:	11/27/91	Effective Date:	11/27/91
Job Code Revised:	09/22/09	Effective Date:	09/22/09
Job Code Revised:	05/31/11	Effective Date:	09/04/2010

JOB CODE SERIES: Transportation Aeronautics Series

JOB CODE TITLE: AIRPORT FIREFIGHTER SUPERVISOR

HRIS TITLE: AIRPORT FF SPVR

CHARACTERISTICS OF THE CLASS: Works under the general supervision of the airport manager. Supervises aircraft fire and rescue activities, including emergency medical technician (EMT) duties in emergency medical situations. Responsible for quality and effectiveness of the work unit; effective supervision; timely response to all emergency situations within established emergency response and recovery guidelines; training subordinate airport personnel; development of maintenance schedule. Assumes duties of the airport manager during the absence of the airport manager. Assumes Incident Commander (IC) position during emergencies when required.

EXAMPLES OF DUTIES: Instructs, guides and counsels subordinate level workers in carrying out assigned activities. Devises a schedule of work, itinerary or timetable, and establishes priorities for self and co-workers. Reviews work production or achievements of subordinate workers; evaluates work and formulates plans and improvements. Responds to and extinguishes fires of highly volatile aircraft fuels and chemicals in and around airport buildings and facilities. Wears protective clothing and uses specialized equipment for fighting and extinguishing fires and rescuing individuals trapped in burning or crashed aircraft. Conducts regular inspections of all structures at the airport for compliance with established fire safety and security policies. Establishes and conducts aircraft fire fighting and rescue procedures. Inspects all airport property for fire hazards and recommends corrections. Supervises airport operations and maintenance activities. Trains personnel in aircraft rescue and firefighting, airport operations and airfield maintenance. Keeps vehicles, equipment and alarm systems operational. Schedules and oversees grounds and equipment maintenance and repair. Performs general housekeeping duties. Coordinates new building and construction work. Performs related work as required.

WORK CONDITIONS: Exposure to hazardous materials and conditions; required to be able to use and/or wear a variety of safety equipment; required to work in adverse weather conditions.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: principles and practices of supervision; fire fighting techniques and equipment; fire rescue methods and equipment, and emergency medical techniques; aircraft rescue and firefight techniques; airport operations and FAR Part 139 standards; maintenance procedures on the various types of fire fighting and fire rescue equipment; methods and practices applied in generalized preventative maintenance, repair, remodeling and construction activities; maintenance, and grounds machinery and equipment.

Skill/Ability to: leader and manage others; communicate orally and in writing; fight various types of fires; administer emergency medical care; act quickly and calmly in emergency situations; operate assigned fire fighting equipment; interpersonal relations; perform generalized preventative maintenance, repair, remodeling and construction activities.

Special Selection Factors: Possession of a current Arizona Driver's license appropriate to the assignment at time of appointment. Possession of a current Arizona Commercial Driver's License (CDL) appropriate to the assignment at time of appointment. Must possess a current Emergency Medical Technician (EMT) certification at time of appointment. Must be qualified as an Aircraft Rescue and Firefighter under FAR 139 at time of appointment. Must qualify in airfield operations at time of appointment. Two years of experience equivalent to an Airport Firefighter 2; OR three years of experience as a professional airport fire fighter. A medical/physical evaluation is required prior to appointment.

Any combination of training and experience that meet the knowledge, skills, and abilities (KSAs) may be substituted.