

CLASSIFICATION SPECIFICATION

FLSA:	NEXP	Job Code:	ACV24306
Job Class Code:	660	Salary Schedule:	AREG
EEO Category:	04	Grade:	18
Workers Comp Code:	7710		

Job Code Established:	8/8/72	Effective Date:	9/5/72
Job Code Revised:	1/26/87	Effective Date:	1/26/87

JOB CODE SERIES: Industrial and Vehicular Safety Series

JOB CODE TITLE: DEPUTY FIRE MARSHALL I

HRIS TITLE: DPTY FIRE MARSHALL I

CHARACTERISTICS OF THE CLASS: Under general supervision, is responsible for technical inspection and instigative work in determining compliance with fire prevention laws in interpreting and enforcing fire laws which includes investigation, gathering of evidence and reporting on the causes of fires; and performs related work as required.

EXAMPLES OF DUTIES: Inspects residential, commercial, industrial and other properties to seek and assure compliance with fire safety regulations and laws; interprets and enforces the provisions of fire prevention laws; investigates the causes of fires; evaluates losses, and, especially in the case of suspected arson, gathers evidence and presents it in court; investigates and recommends approval of permits for specified occupancies; speaks before private and public groups on fire prevention topics; draws maps, charts and graphs; keeps records and makes reports.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of: applicable laws and ordinances concerned with fire prevention; fire chemistry and physics and of fire hazards; inspection and investigative techniques as relates to arson.

Skill/Ability to: contact the public and maintain effective public relations; interview and interrogate; speak in public and organize material for effective public presentation; make reports.